San Mateo County Summer 2022 Enrichment Program

Overview:
On February 8, 2022, the San Mateo County Board of Supervisors approved $3.3 million to create the Summer 2022 Enrichment Program. This grant program is for providers that commit to using grant funds to:

- Expand access to summer enrichment programs[1] for low-income and vulnerable students;
- Support the social-emotional wellbeing of students to mitigate the setbacks and hardships associated with COVID-19, and
- Provide opportunities for students to reinspire and propel learning to counterbalance learning loss attributed to the COVID-19 pandemic and distance learning.

Awarded grant amounts may vary and will be scaled to reflect program capacity and ability to expand program access to targeted students and must be operational for Summer 2022.

Eligibility:
Eligible grant applicants must:

- Be located in San Mateo County
- Provide summer enrichment programs that span at least 4 weeks (20 days) and offer at least 4 hours of programming per day
- Serve school-age children (rising kindergarten – rising 12th grade)
- Be able to submit a W-9
- Provide self-attestation of compliance with current licensing, health & safety, and background check requirements of respective programs

Enrichment Programs focus on developing the academic, social, emotional, and physical needs and interests of students through hands-on, engaging learning experiences. Such programs introduce students to learning opportunities and materials, encouraging them to develop new interests and build new skills.

Application Priorities:
Grant funding will be distributed broadly throughout San Mateo County according to a weighted point system. Prioritization will be given to programs that can demonstrate they do the following (see grant program announcement for additional details on each area):

- Serve Priority Populations
- Expand Access
- Offer Comprehensive Programming

All funds must be expended during Summer 2022 programming. See the grant program announcement for additional details on allowable uses of grant funds.

Applications will be accepted between Monday, February 14 and Friday, February 25 at 5:00 pm.

Submitting Applications
- Multi-site agencies may submit one application for all programs.
- Applicants must also complete a Program Budget Spreadsheet that conveys requested funding by program site and submit this via email to SMC_summerenrichment@smcgov.org (mailto:SMC_summerenrichment@smcgov.org).
- The Program Budget Spreadsheet is available to download at www.SMCStrong.com (http://www.SMCStrong.com). Program Budget Spreadsheets must be submitted by Friday, February 25, 2022 by 5 p.m.
- Only applications submitted through this online application form will be accepted. For additional materials, please refer to www.smcstrong.org (http://www.smcstrong.org).

Questions about the application? Email us at SMC_summerenrichment@smcgov.org (mailto:SMC_summerenrichment@smcgov.org)

* Required

I. Eligibility
1. What is your email address? *

2. Is your program located in San Mateo County? *
   - Yes
   - No

3. Does your program provide summer enrichment programming that spans at least 4 weeks (20 days) and offer at least 4 hours per day of programming? *
   - Yes
   - No

4. Does your program serve school-age children (rising kindergarteners – rising seniors)? *
   - Yes
   - No

5. Can your program submit a W-9 once awarded a grant? *
   - Yes
   - No

6. Do you operate a child care program out of your home? (family child care providers are not eligible for this grant funding at this time. Note: the Board of Supervisors approved $870,000 specifically for family child care providers through the Build Up SMC capacity grant.) *
   - Yes
   - No
II. Background Information
Multi-site agencies, please only include information for the site(s) in which you are applying.

7. Agency/Business Name:

8. Program type (check all that apply) *
   - Nonprofit organization
   - City/Parks & Recreation program
   - School district program
   - Before/afterschool program
   - Licensed child care program serving school-age children
   - For profit
     - Other

9. Street address: *

10. City: *

11. Zip code: *

The value must be a number

12. Name of director, site supervisor or owner: *
13. Name of person completing this application: *

14. Email address of the person completing this application *

15. Program website:
Program Overview

This section seeks to understand your program site(s) current capacity. This section should be completed for each individual program site you are requesting funding for.

16. How many program sites are included in this application (please input a number e.g., 1)? *

The value must be a number

17. What is the name of the 1st program site you are seeking funding for? *

18. What is the address of the 1st program site you are seeking funding for? *

19. What is the zip code of the 1st program site you are seeking funding for? *

The value must be a number

20. What is the total amount of funding requested for this program site? (please provide a dollar amount) *

The value must be a number

21. Currently, how many days of summer session does this program site operate? *

The value must be a number
22. What days during the summer does this program site operate? (check all that apply) *

- [ ] Monday
- [ ] Tuesday
- [ ] Wednesday
- [ ] Thursday
- [ ] Friday
- [ ] Saturday
- [ ] Sunday

23. Currently, how many hours per day for summer session does this program site operate? *


24. Currently, how many students does this program site have capacity to enroll? *


The value must be a number

25. What age groups does this program site serve? (check all that apply) *

- [ ] Rising K - rising 2nd grade students
- [ ] Rising 3rd - rising 5th grade students
- [ ] Rising 6th - rising 8th grade students
- [ ] Rising 9th - rising 12th grade students
26. What is the enrollment capacity of this program site **by age group** that you selected in the question above? *

27. What are your student-to-adult program ratios of this program site **by age group** that you selected in the question above? *

28. Do you have additional program site(s) you are seeking funding for through this application? *
   - Yes
   - No
Program Site 2
This section seeks to understand your program site current capacity for the second site you are seeking funding for (if applicable).

29. What is the name of the 2nd program site you are seeking funding for? *

30. What is the address of the 2nd program site you are seeking funding for? *

31. What is the zip code of the 2nd program site you are seeking funding for? *

   The value must be a number

32. What is the total amount of funding requested for this program site? (please provide a dollar amount) *

   The value must be a number

33. Currently, how many days of summer session does this program site operate? *

   The value must be a number

34. What days during the summer does this program site operate? (check all that apply) *

   - Monday
   - Tuesday
   - Wednesday
   - Thursday
   - Friday
   - Saturday
   - Sunday
35. Currently, how many hours per day for summer session does this program site operate? *

36. Currently, how many students does this program site have capacity to enroll? *

   The value must be a number

37. What age groups does this program site serve? (check all that apply) *

   - [ ] Rising K - rising 2nd grade students
   - [ ] Rising 3rd - rising 5th grade students
   - [ ] Rising 6th - rising 8th grade students
   - [ ] Rising 9th - rising 12th grade students

38. What is the enrollment capacity of this program site by age group that you selected in question 21 above? *
39. What are your student-to-adult program ratios of this program site **by age group** that you selected in question 21 above? *

40. Do you have additional program site(s) you are seeking funding for through this application? *

  - Yes
  - No
Program Site 3

This section seeks to understand your program site current capacity for the third site you are seeking funding for (if applicable).

41. What is the name of the 3rd program site you are seeking funding for? *

42. What is the address of the 3rd program site you are seeking funding for? *

43. What is the zip code of the 3rd program site you are seeking funding for? *

The value must be a number.

44. What is the total amount of funding requested for this program site? (please provide a dollar amount) *

The value must be a number.

45. Currently, how many days of summer session does this program site operate? *

The value must be a number.

46. What days during the summer does this program site operate? (check all that apply) *

- [ ] Monday
- [ ] Tuesday
- [ ] Wednesday
- [ ] Thursday
- [ ] Friday
- [ ] Saturday
- [ ] Sunday

2/15/2022
47. Currently, how many hours per day for summer session does this program site operate? *

48. Currently, how many students does this program site have capacity to enroll? *

The value must be a number

49. What age groups does this program site serve? (check all that apply) *

☐ Rising K - rising 2nd grade students
☐ Rising 3rd - rising 5th grade students
☐ Rising 6th - rising 8th grade students
☐ Rising 9th - rising 12th grade students

50. What is the enrollment capacity of this program site by age group that you selected in question 21 above? *
51. What are your student-to-adult program ratios of this program site **by age group** that you selected in question 21 above? *

52. Do you have additional program site(s) you are seeking funding for through this application? *

- Yes
- No
Program Site 4

This section seeks to understand your program site current capacity for the 4th site you are seeking funding for (if applicable).

53. What is the name of the 4th program site you are seeking funding for? *

54. What is the address of the 4th program site you are seeking funding for? *

55. What is the zip code of the 4th program site you are seeking funding for? *

The value must be a number

56. What is the total amount of funding requested for this program site? (please provide a dollar amount) *

The value must be a number

57. Currently, how many days of summer session does this program site operate? *

The value must be a number

58. What days during the summer does this program site operate? (check all that apply) *

☐ Monday
☐ Tuesday
☐ Wednesday
☐ Thursday
☐ Friday
☐ Saturday
☐ Sunday

2/15/2022
59. Currently, how many hours per day for summer session does this program site operate? *

60. Currently, how many students does this program site have capacity to enroll? *
   The value must be a number

61. What age groups does this program site serve? (check all that apply) *
   - [ ] Rising K - rising 2nd grade students
   - [ ] Rising 3rd - rising 5th grade students
   - [ ] Rising 6th - rising 8th grade students
   - [ ] Rising 9th - rising 12th grade students

62. What is the enrollment capacity of this program site by age group that you selected in question 21 above? *
63. What are your student-to-adult program ratios of this program site **by age group** that you selected in question 21 above? *

64. Do you have additional program site(s) you are seeking funding for through this application? *

- Yes
- No
Program Site 5
This section seeks to understand your program site current capacity for the 5th site you are seeking funding for (if applicable).

65. What is the name of the 5th program site you are seeking funding for? *

66. What is the address of the 5th program site you are seeking funding for? *

67. What is the zip code of the 5th program site you are seeking funding for? *
The value must be a number

68. What is the total amount of funding requested for this program site? (please provide a dollar amount) *
The value must be a number

69. Currently, how many days of summer session does this program site operate? *
The value must be a number

70. What days during the summer does this program site operate? (check all that apply) *
- Monday
- Tuesday
- Wednesday
- Thursday
- Friday
- Saturday
- Sunday
71. Currently, how many hours per day for summer session does this program site operate? *

72. Currently, how many students does this program site have capacity to enroll? *

The value must be a number

73. What age groups does this program site serve? (check all that apply) *

☐ Rising K - rising 2nd grade students
☐ Rising 3rd - rising 5th grade students
☐ Rising 6th - rising 8th grade students
☐ Rising 9th - rising 12th grade students

74. What is the enrollment capacity of this program site by age group that you selected in question 21 above? *

2/15/2022
75. What are your student-to-adult program ratios of this program site by age group that you selected in question 21 above? *

76. Do you have additional program site(s) you are seeking funding for through this application? *

- Yes
- No
Program Site 6
This section seeks to understand your program site current capacity for the 6th site you are seeking funding for (if applicable).

77. What is the name of the 6th program site you are seeking funding for? *

78. What is the address of the 6th program site you are seeking funding for? *

79. What is the zip code of the 6th program site you are seeking funding for? *

The value must be a number

80. What is the total amount of funding requested for this program site? (please provide a dollar amount) *

The value must be a number

81. Currently, how many days of summer session does this program site operate? *

The value must be a number

82. What days during the summer does this program site operate? (check all that apply) *

- [ ] Monday
- [ ] Tuesday
- [ ] Wednesday
- [ ] Thursday
- [ ] Friday
- [ ] Saturday
- [ ] Sunday
83. Currently, how many hours per day for summer session does this program site operate? *

84. Currently, how many students does this program site have capacity to enroll? *

The value must be a number

85. What age groups does this program site serve? (check all that apply) *

☐ Rising K - rising 2nd grade students
☐ Rising 3rd - rising 5th grade students
☐ Rising 6th - rising 8th grade students
☐ Rising 9th - rising 12th grade students

86. What is the enrollment capacity of this program site by age group that you selected in question 21 above? *
87. What are your student-to-adult program ratios of this program site by age group that you selected in question 21 above? *

88. Do you have additional program site(s) you are seeking funding for through this application? *

- Yes
- No
Program Site 7
This section seeks to understand your program site current capacity for the 7th site you are seeking funding for (if applicable).

89. What is the name of the 7th program site you are seeking funding for? *

90. What is the address of the 7th program site you are seeking funding for? *

91. What is the zip code of the 7th program site you are seeking funding for? *

The value must be a number

92. What is the total amount of funding requested for this program site? (please provide a dollar amount) *

The value must be a number

93. Currently, how many days of summer session does this program site operate? *

The value must be a number

94. What days during the summer does this program site operate? (check all that apply) *

☐ Monday
☐ Tuesday
☐ Wednesday
☐ Thursday
☐ Friday
☐ Saturday
☐ Sunday
95. Currently, how many hours per day for summer session does this program site operate? *

96. Currently, how many students does this program site have capacity to enroll? *

The value must be a number

97. What age groups does this program site serve? (check all that apply) *

- [ ] Rising K - rising 2nd grade students
- [ ] Rising 3rd - rising 5th grade students
- [ ] Rising 6th - rising 8th grade students
- [ ] Rising 9th - rising 12th grade students

98. What is the enrollment capacity of this program site by age group that you selected in question 21 above? *
99. What are your student-to-adult program ratios of this program site by age group that you selected in question 21 above? *

100. Do you have additional program site(s) you are seeking funding for through this application? *

  ○ Yes
  ○ No
Program Site 8
This section seeks to understand your program site current capacity for the 8th site you are seeking funding for (if applicable).

101. What is the name of the 8th program site you are seeking funding for? *

102. What is the address of the 8th program site you are seeking funding for? *

103. What is the zip code of the 8th program site you are seeking funding for? *

The value must be a number

104. What is the total amount of funding requested for this program site? (please provide a dollar amount) *

The value must be a number

105. Currently, how many days of summer session does this program site operate? *

The value must be a number

106. What days during the summer does this program site operate? (check all that apply) *

- [ ] Monday
- [ ] Tuesday
- [ ] Wednesday
- [ ] Thursday
- [ ] Friday
- [ ] Saturday
- [ ] Sunday
107. Currently, how many hours per day for summer session does this program site operate? *

108. Currently, how many students does this program site have capacity to enroll? *

The value must be a number

109. What age groups does this program site serve? (check all that apply) *

- [ ] Rising K - rising 2nd grade students
- [ ] Rising 3rd - rising 5th grade students
- [ ] Rising 6th - rising 8th grade students
- [ ] Rising 9th - rising 12th grade students

110. What is the enrollment capacity of this program site by age group that you selected in question 21 above? *
111. What are your student-to-adult program ratios of this program site **by age group** that you selected in question 21 above?
III. Application Prioritization

*Priority Populations*: We understand that your programs are currently enrolling students. Please answer the below questions to the best of your ability based on historical enrollment data.

A note on definitions:
- Socio-economically disadvantaged (SED) students are defined as 80% of the Area Median Income (i.e. $139,400 annual income for a family of four).
- Vulnerable students include students with special needs, in foster care, who are experiencing / have experienced homelessness, and/or are English Language Learners.

*Your answers should reflect all of your program sites included in this application.*

112. Do you primarily serve (75% or more) SED students? *
   - Yes
   - No

113. Do you primarily serve (50% or more) SED students? *
   - Yes
   - No

114. Are at least 10% of the students you serve English Language Learners? *
   - Yes
   - No

115. Do at least 10% of the students you serve have diagnosed special needs or developmental delays, or have an IEP or IFSP? *
   - Yes
   - No

116. Do you serve students in foster care? *
   - Yes
   - No

117. Do you serve students experiencing or have experienced homelessness? *
   - Yes
   - No
Expanded Access
This section seeks to understand how a Summer Enrichment Grant could expand programmatic access and offerings during Summer 2022.

Note: please provide additional detail on projected capacity expansion through your Program Budget spreadsheet.

118. If awarded a grant, do you intend to expand capacity to serve more students? (select all that apply)

☐ Yes, through adding program new slots
☐ Yes, through adding hours per program day
☐ Yes, through adding program days
☐ No, my program cannot expand capacity
☐ Other

119. Please describe how you plan to expand access for summer 2022 (through added slots, hours, days, etc.), especially for SED and vulnerable students, and how the grant will help facilitate this.


120. Through your expanded access efforts, how many additional students do you estimate will be served? (if this doesn't apply, please write N/A)


121. Do SED families enrolled in your program pay family fees? *

☐ Yes
☐ No
122. If yes to the question 35, how much do they pay per student?
Comprehensive Programming

This section aims to understand how your program(s) support the learning enrichment and social-emotional wellbeing of students enrolled, and how if awarded a grant, such supports would be enhanced.

When answering these questions, please refer to our definition of enrichment:

- **Enrichment Programs** focus on developing the academic, social, emotional, and physical needs and interests of students through hands-on, engaging learning experiences. Such programs introduce students to learning opportunities and materials, encouraging them to develop new interests and build new skills.

123. Does your program have prior experience running summer enrichment and/or before/after school programs? *

- Yes
- No

124. *If yes to the question above:* please briefly describe your experience in running summer enrichment and/or before/after school programs?

125. Describe how your program currently supports learning enrichment and the social-emotional wellbeing of the students enrolled. (e.g.: curriculum used, cultural competency, professional development/staff training, leadership skill development, team building, etc.). Please refer to the definition of enrichment. (max 300 words) *

126. Describe how the grant will enhance and expand your program’s ability to support learning enrichment and social-emotional wellbeing of the student enrolled. Please refer to our definition of enrichment (max 300 words). *

127. How do you train staff to manage behavioral and disciplinary problems? *
128. Does your program offer additional services or referrals to mental health supports? *

- Yes
- No
- N/A

129. If you answered yes to the question above: please describe how your program offers mental health support or referrals and/or how staff is trained to address the mental health needs of students.

130. If you answered no to the question above: if funded, could your program offer mental health supports or referrals? (Please reflect this in your Program Budget Spreadsheet)

- Yes
- No
- N/A

131. Would program staff be interested in attending a Mental Health First Aid training program, offered by the National Council for Mental Wellbeing? This program teaches people how to recognize and support their family, friends, clients, and community members who are dealing with mental health issues and has a specific training for providers working with children. This training is 4-6 hours. *

- Yes
- No
- Other

132. If you answered yes to the question above: how many staff would you estimate would participate?

The value must be a number
Meals and Food

133. Does your program provide meals/food to your students? *

☐ Breakfast
☐ Lunch
☐ Snacks
☐ Dinner for family (packed to go or provided on-site)
☐ No, we do not provide meals or food.

134. If your program does serve meals or food currently, does your program participate in the Summer Food Service Program? (https://www.cde.ca.gov/ls/nu/sf/index.asp)

☐ Yes
☐ No
☐ N/A (we do not serve food)

135. If your program does not serve meals or food currently, would your program be interested in partnering a community-based organization that provides food, or learn how to enroll in the Summer Food Service Program? (subject to availability)

☐ Yes
☐ No
☐ N/A (we currently serve food)
Transportation

136. Does your program offer transportation services (or subsidies) to families? *

○ Yes
○ No

137. If you answered yes to the question above: please describe what transportation assistance your program offers (max 50 words).


138. If you answered no to the question above: if awarded a grant, could your program offer transportation (or subsidies) to families? (if you answer yes here, please include it in your Budget spreadsheet)

○ Yes
○ No
○ N/A we currently provide transportation services (or subsidies)
Partnership with School Districts

139. Does your program partner with your local school district(s) to provide referrals, access to services and other supports?

☐ Yes
☐ No

140. If you answered yes to the question above: please briefly describe this partnership (max 50 words).
IV. Program Budget

- Please use the Program Budget spreadsheet template to request funding and describe how the funding will be used for each site.
- The Program Budget Spreadsheet template is available to download at www.SMCStrong.com (http://www.SMCStrong.com).
- Program Budget Spreadsheets must be submitted by email to SMC_summerenrichment@smcgov.org by Friday, February 25, 2022 by 5 p.m.

141. I will submit my Program Budget Spreadsheet via email by 5:00 pm on Friday, February 25th. *

  ○ Yes

  ○ No

142. What is the total funding about requested (multi-program site agencies should sum all program site funding requests here)? Please enter a dollar amount. *

The value must be a number
Program Infrastructure Funding (optional funding request)

Expanding access to comprehensive, enrichment programs may require investments in program infrastructure. This funding is optional and, if awarded, would be in addition to other grant awards. Requested funds must be operational for Summer 2022. Recommended allocation is between $5,000 - $25,000 per site (cap of $50,000 per applicant; preference for sites that have capacity to serve at least 12 students).

143. Will your program be requesting Program Infrastructure grant funding? *(If yes, please include information in your budget sheet)*

- Yes
- No

144. Will your program use this infrastructure funding to expand capacity for Summer 2022? *

- Yes
- No

145. Please describe how the requested infrastructure funding will help increase program capacity. (max 200 words) *

146. Will the purchased infrastructure/equipment be used beyond Summer 2022 (but still be operational this summer)? *

- Yes
- No
V. Conclusion

147. Is there anything else you would like to share about your program that has not been covered in this application? (max 200 words)
Program Tax Information

148. Tax ID # (as entered on W-9 form): *

149. Legal Name (as entered on W-9 form): *

150. Legal address (as entered on W-9 form): *

151. Mailing address (if different than the legal address above):

152. Mailing recipient name:
Certifications and Permissions

153. **Attestation of compliance**: Attestation of Compliance. By checking yes below, you are indicating that, as of the date of application submission, you are in full compliance with the following criteria: you hold current insurance required by local licensing/regulatory authority. You and your staff have active background checks as required by local licensing and regulatory authorities. *

- Yes
- No

154. **Attestation of participation in follow-up reporting**: By checking yes below, your organization is agreeing to respond to a brief follow-up reporting request by the County of San Mateo. *

- Yes
- No

155. **Certification**: By checking yes below, you certify that the information provided in this application is true, complete and correct. You give permission to the County of San Mateo to share this information with the Summer 2022 Enrichment Application Review Committee. *

- Yes
- No

156. **Name** (Typing your name below serves as your electronic signature on this application) *

2/15/2022